



# Northeastern University

## Initial Declaration and Certification of Finances (DCF) Form Fall 2017

This form must be completed by all non-U.S. citizens applying Early Decision to Northeastern University.

If this form is not received by the Office of Admission by November 15, 2016, your application will be automatically deferred and fully considered during Regular Decision.

Any international student enrolling at Northeastern University will need to complete an additional DCF form before an I-20 can be issued. This process will occur after a student has been admitted to the university.

### DCF Instructions

This form must be completed in English, typed or printed clearly.

- Complete Section A – Personal Information
- Complete Section B – Financial Declaration
- Supply a bank statement to accompany the completed Financial Declaration or have a bank representative fill in, sign, and seal Section C – Certification of Sources of Funds and Amounts

*If a bank statement accompanies this document, it must be written in English and should include:*

- Sponsor's name on the account
- Opening date of the account with specific amount of available funds in U.S. dollars

*If you are being sponsored by your government or another sponsoring agency:*

- Complete Section B – Financial Declaration
- Include original or certified copy of your current or anticipated award letter detailing which expenses will be provided by your sponsor (please note that an official English translation must be provided by your sponsor)

Important: Financial documents must be dated no later than two months prior to submission.

### Estimate of Expenses for The Academic Year 2016-2017—Based on Two Semesters (8 Months)

These figures are estimates for the 2016–2017 academic year and are subject to change at any time by Northeastern University's Board of Trustees (costs increase approximately 5% per year). All amounts are in U.S. dollars.

Tuition and Fees	\$47,797
Living Expenses	\$21,296
<b>TOTAL (8 Months)</b>	<b>\$69,093</b>

A student will need at least US \$69,093 for the academic year (September to April). Additional living expenses for the summer (May to August) will add approximately \$5,000 to your yearly expenses.

## Section A: Personal Information

PLEASE PRINT CLEARLY IN BLOCK LETTERS. ILLEGIBLE FORMS WILL NOT BE PROCESSED.

IMPORTANT: Your name on this application must match your full name as it appears in your passport. Students must be consistent in how they enter their Last, First and Middle Names on all forms/applications. Name entries must be in English and must use standard U.S. characters. Letters such as ñ, é, ü, ç are not accepted. Do not change the spelling of your name to reflect sounds of the language of origin. In certain countries many nationals have only one name. If the student has only one name, it must be used as his/her Last Name and FNU (First Name Unknown) must be used as his/her First Name.

Please make sure to enclose a photocopy of the identity page(s) of your valid passport.

1. Gender  Female  Male

2. Marital Status  Single  Married

3. Surname/Family/Last Name (as in your passport) \_\_\_\_\_

4. Given/First Name (as in your passport) \_\_\_\_\_

5. Middle Name (as in your passport) \_\_\_\_\_

6. Date of Birth (mm/dd/yy) \_\_\_\_\_

7. Country of Birth \_\_\_\_\_

8. \*Country of Citizenship \_\_\_\_\_

\*If you have dual citizenship, please indicate the passport which will be used for F-1 visa and entry to the U.S.

9. Permanent Foreign Residence Address (required)

Note: This address must not be in the United States. Government regulations require physical residence address; postal box addresses in the country of citizenship or legal permanent residence are not permitted.

Street \_\_\_\_\_ Apt. \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Postal Code \_\_\_\_\_

Country \_\_\_\_\_ Telephone(s) \_\_\_\_\_

10. Immigration status information

Are you currently in the U.S. and/or have you studied in the U.S. within the past 30 days?  Yes  No

If yes, please indicate what is your current nonimmigrant status.  F-1  J-1 Other, please specify: \_\_\_\_\_

For F-1 and J-1 status please refer to page #1, item #2.

For "Other" please refer to page #1, item #3 for detailed information and answer the following questions:

Do you plan to change your current status to F-1 before start of your program?  Yes  No

If yes,  by travel? OR  staying in the U.S.?

11. U.S. Address (required for students who are currently in F-1/J-1 status)

Street \_\_\_\_\_ Apt. \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone(s) \_\_\_\_\_

12. Email(s) \_\_\_\_\_

*Note: Email is our primary method of communication with you.*

## Section B: Financial Declaration

Please list and document the total amount needed and sources of financial support during your program of study at Northeastern. Current financial documents must accompany the original DCF form.

TO BE COMPLETED BY THE STUDENT'S SPONSOR(S) (PARENT, FAMILY MEMBER, OR PRIVATE SPONSOR)

I hereby certify that I am willing and that I am able to provide the amount of \$ \_\_\_\_\_ per year payable in US dollars for \_\_\_\_\_ years (Identify 2-4 year's minimum for transfer student, 4-5 years for freshmen) for the educational and living expenses while at Northeastern University for (Print student's name) \_\_\_\_\_ who is my (Identify relationship) \_\_\_\_\_.. Documentation of my financial resources in the form of a bank letter is attached or the bank has completed the information in Section C of this form.

SPONSOR'S NAME

SPONSOR'S SIGNATURE

DATE

SPONSOR'S CURRENT ADDRESS

If there is more than one sponsor of financial source(s), please submit additional letters of support and bank documentation. Please attach documentation for other types of funding you may be receiving, for example: scholarships, government sponsored grants, etc.

## Section C: Certification of Sources of Funds and Amounts

TO BE COMPLETED BY THE FINANCIAL INSTITUTION/BANK

The above sources and amounts must be verified by official bank certification below or attached letters of certification by the bank(s). Please note that bank letters must indicate the actual amount on deposit. ALL DOCUMENTS MUST BE IN ENGLISH.

This is to certify that I have read the information provided by the Sponsors on this form, that it is a true and accurate statement, that the funds are available and that they can be transferred to the United States.

SIGNATURE OF BANK OFFICIAL

DATE

PRINT NAME AND TITLE

NAME AND ADDRESS OF BANK

Please apply official bank seal, stamp, or notarization of signature.

APPLY BANK SEAL OR STAMP HERE



TO BE COMPLETED BY THE STUDENT — Please read and sign the following statement:

I certify that all statements on this form are true and accurate information and that the stated funds are available for my educational expenses while at Northeastern University during the period specified. I understand that under the Privacy Act, the information that I provide cannot be given to anyone outside the university without my written permission. Furthermore, I will notify Northeastern University of any changes to my financial circumstances.

Student's Signature (Required)

Date

Please submit completed DCF form and required documents to the following mailing address:

The Office of Undergraduate Admissions  
200 Kerr Hall  
Northeastern University  
360 Huntington Avenue  
Boston, MA 02115 USA

These documents may alternatively be faxed to 617.373.8780, or scanned and emailed to InternationalAdmissions@neu.edu.